

Walsoken Parish Council Minutes
of the meeting held on Tuesday 6th July 2021 at 7pm in All Saints Church, Walsoken

COUNCILLORS ATTENDING

Councillors Fred Leach (Chair), John Woolley (Vice Chair), Andy Houghton, Chris Luff, Clive Bettinson, Allan Landall, Jenny Snow, and John Harwin
 County & Borough Cllr Julian Kirk and Borough Cllr Richard Blunt

| Item No. | Details |
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| 70 | <u>Public Participation</u> No-one present. |
| 71 | <u>Apologies</u> Cllr Barry Sisson – holidays and Cllr Joanna Woolley. |
| 72 | <u>Declarations of Interest</u> None declared. |
| 73 | <u>Urgent Matters</u> Clerk had items under Planning and Highways. |
| 74 | <u>Approval of the Minutes</u> The Minutes of the meeting held 25 th May 2021 had been circulated and were approved as a true and accurate record, proposed by Cllr Harwin seconded Cllr Houghton unanimously agreed, the Minutes were signed by Cllr Leach. |
| 75 | <u>Matters Arising</u> a) Chapnall Road bus shelter – Clerk advised that the decision on the CIL scheme for the remaining 50% i.e. £3,750 had still been delayed due to staff shortages at the Borough Council. b) Wildflower planting – Clerk had advised the resident that the verges are owned and maintained by Norfolk County Council, so their approval would needed. As no further communication had taken place, it was decided that this item will be dropped for the time being. c) Litter picking – Cllr Leach reported that two keen volunteers had been out litter picking down Burrettgate Road and had asked which other roads needed attention, Broadend Road was suggested. Cllr Leach will liaise with them. Cllr Harwin and his wife also volunteered and Cllr Woolley and his wife will do Bucksholt Road, Grassgate and Hunchback Lanes through to Walton Road. Cllr Leach offered to collect the full bags and put them in his bin. It was emphasised that the litter pick should be no longer than one hour. Cllr Leach and Cllr Kirk offered more kit if required. Clerk reported that KFC had donated strong bags, boxes of gloves and litter pickers. It was reported that the nitrous oxide cylinders are not recyclable but should be put in black bins. d) Sleights Drive basketball post – Cllr Houghton advised that he was still researching what size area would be suitable and he will report further at the next meeting. e) Dog fouling signs – Cllr Harwin took the self-adhesive signs to place in the relevant areas. |
| 76 | <u>Planning</u> a) The Planning Report – the Planning Report had been circulated to councillors, and was noted. b) Proposed incinerator – the information from Medworth Energy had been circulated including dates for local public consultations on 19 th July at Walton Highway Village Club, 20 th July at Marshland St James Hall and 21 st July at Walpole Community Centre. Concerns were expressed about traffic volume and pollution. Councillors were encouraged to attend one of the consultations so that an informed response can be formulated and alternatives suggested at the next meeting. Cllr Blunt advised that Kings Lynn Borough Council had also discussed this matter so he suggested that their Minutes be viewed. |
| 77 | <u>Finance</u> a) Donation request – after discussion it was agreed to decline the request from Norfolk Citizens Advice. b) |

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| | <p>Payments and receipts – the schedule below had been circulated.</p> <table border="1"> <thead> <tr> <th>PAYMENTS TO BE MADE ONLINE or by CHEQUE</th> <th>DETAILS</th> <th>NET AMOUNT</th> <th>VAT</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Mrs A Williams</td> <td>Net salary 17th May to 4th July 2021</td> <td>£731.83</td> <td>£0.00</td> <td>£731.83</td> </tr> <tr> <td>Mrs A Williams</td> <td>Expenses (£11) reimbursements £80.08</td> <td>£69.08</td> <td>£0.00</td> <td>£69.08</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>Income tax 17th May to 4th July 2021</td> <td>£182.80</td> <td>£0.00</td> <td>£182.80</td> </tr> <tr> <td>Westcotec</td> <td>Maintenance June 2021</td> <td>£13.46</td> <td>£2.69</td> <td>£16.15</td> </tr> <tr> <td>All Saints Church, Walsoken</td> <td>Donation for meeting venue</td> <td>£25.00</td> <td>£0.00</td> <td>£25.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">TOTAL OF PAYMENTS</td> <td>£1,022.17</td> <td>£2.69</td> <td>£1,024.86</td> </tr> </tbody> </table> <p>Cllr Snow proposed the payments be accepted, seconded by Cllr Luff, all in agreement.</p> | PAYMENTS TO BE MADE ONLINE or by CHEQUE | DETAILS | NET AMOUNT | VAT | TOTAL | Mrs A Williams | Net salary 17 th May to 4 th July 2021 | £731.83 | £0.00 | £731.83 | Mrs A Williams | Expenses (£11) reimbursements £80.08 | £69.08 | £0.00 | £69.08 | HM Revenue & Customs | Income tax 17 th May to 4 th July 2021 | £182.80 | £0.00 | £182.80 | Westcotec | Maintenance June 2021 | £13.46 | £2.69 | £16.15 | All Saints Church, Walsoken | Donation for meeting venue | £25.00 | £0.00 | £25.00 | | | | | | | TOTAL OF PAYMENTS | £1,022.17 | £2.69 | £1,024.86 |
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| | TOTAL OF PAYMENTS | £1,022.17 | £2.69 | £1,024.86 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 78 | <p>Highway matters</p> <p>a) Green Lane pedestrian gates – these are now in place and Cllr Leach reported that residents had contacted him to thank the Parish Council.</p> <p>b) Parish Partnership Scheme – the Clerk reminded the Council that the grant is available again for the next financial year for local highway improvements, the closing date is 10th December 2021. This year, 50% funding had been received for the bus shelter replacement in Burrett Road and the passing places in Sparrowgate plus 100% funding for the Green Lane gates.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 79 | <p>Streetlighting</p> <p>Nothing to report.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 80 | <p>Allotments</p> <p>Nothing to report.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 81 | <p>Churchyard matters</p> <p>a) Damaged sapling - Cllr Landall reported that one of the recently planted saplings had been damaged. Cllr Leach will sort out a replacement later in the year.</p> <p>b) Holly bush – Cllr Landall requested that the tree is removed as the leaves and roots are causing problems on the church path. He will get the relevant Church permission and this will be discussed further.</p> <p>c) Idverde – Cllr Landall reported that he is having to remind Idverde to cover all points included in the contract, but they are carrying out the grass cuts on time.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 82 | <p>Correspondence</p> <p>a) QE Hospital, Kings Lynn – an email from a councillor of Springwood Ward had been circulated asking for support in requesting the Health Minister to fund a new hospital. Postcards were distributed for residents to send to the Government. It was noted that Kings Lynn Borough Council and Norfolk County Council both support this motion.</p> <p>b) Clerk's resignation – Cllr Leach read out the Clerk's Letter of Resignation with effect from 19th July. Clerk explained that this was purely due to a partial retirement and cutting back working hours and she had been very happy working for the Council. Cllr Landall asked that a vote of thanks is minuted for her work over the 17 years she had been in office and thanks were echoed by the Chair and other councillors. Cllr Leach advised that there were 17 applications received, although not all were suitable. A shortlist of five had been drawn up and they had been interviewed during the day by himself, Cllr John Woolley and the Clerk. All three interviewers had agreed that one applicant was particularly suitable, although travel allowance to/from March would have to be paid. Council supported their choice and the Clerk will offer the job to the applicant.</p> <p>c) Document storage – Clerk had boxed up 2 storage boxes with old Minute Books from 1934 and other historic documents. Cllr Woolley had offered secure storage for them in Burrettfield Caravan Storage for a fee of £10 per annum. A suggestion was made that the Norfolk records Office at County Hall would be interested in the Minute books. Clerk will investigate.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 83 | <p>Urgent Business</p> <p>Nothing to report.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| 84 | <p><u>Agenda items for the next meeting - 17th August 2021</u></p> <p>None received.</p> <p>Cllr Leach thanked everyone for attending.</p> <p>The meeting was closed at 8.20pm.</p> <p>The next meeting is on Tuesday 17th August 2021 at 7pm in All Saints Church, Walsoken.</p> |

.....Chair

.....2021